

# VFW POST 4487

## HALL RENTAL AGREEMENT

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

CONTACT PHONE #: \_\_\_\_\_

DATE AND START TIME FOR HALL REQUEST: \_\_\_\_\_ / \_\_\_\_\_

TYPE OF PARTY: \_\_\_\_\_ **(“NO BANDS ALLOWED”)**

APPROX # OF GUESTS ATTENDING: \_\_\_\_\_

HALL RENT FEE: \$400.00 PLUS A \$100 DEPOSIT. TOTAL: \$500.00, this is for the rental of the Hall only.

DEPOSIT: \$100.00 WILL BE RETURNED IF HALL IS CLEANED PRIOR TO LEAVING **(MUST BE SWEPT CLEAN, MOPPED AND ALL TRASH REMOVED AND TABLE AND CHAIRS PUT AWAY)**

THE REMAINING \$400.00 IS DUE ONE WEEK PRIOR TO THE DATE OF RENTAL.

ANY CANCELLATION MUST BE MADE **10 DAYS IN ADVANCE** FOR REFUND.

**\*\*\* ABSOLUTELY NO GLITTER, CONFETTI, FOGGERS, SILLY STRING OR CANDLES ALLOWED\*\*\***

**\*\*\* ABSOLUTELY NO “PERSONAL” ALCOHOL OR SODA ALLOWED ON VFW PROPERTY\*\*\***

**\*\*\* NO CHILDREN ALLOWED IN THE CANTEEN/BAR AREA\*\*\***

**\*\*\* NO CHILDREN ALLOWED IN THE OUTSIDE PARKING LOT AREA UNSUPERVISED\*\*\***

**\*\*\* ALL SMALL CHILDREN MUST BE ACCCOMPANIED IN THE BATHROOMS\*\*\***

**\*\*\* NO LARGE GATHERINGS OF GUESTS OUTSIDE/PARKING AREA—NO ALCOHOL OUTSIDE\*\*\***

**\*\*\* ALL MUSIC WILL BE MAINTAINED AT AN ACCEPTABLE LEVEL (Music must stop @ 11 PM)**

**\*\*\* CASH BAR ONLY! (bar closes @ 11:30 PM) \*\*\***

**\*\*\* ATM AVAILABLE IN BAR AREA \*\*\***

**\*\*\* ABSOLUTELY “NO” SCOTCH TAPE OR ANY OTHER STICKABLE ITEMS ON ANY WALLS OR CEILING. USE PINS ONLY\*\*\***

**\*\*\* “I AGREE TO PAY FOR ANY AND ALL DAMAGES CAUSED BY MY INVITED GUESTS.”\*\*\***

SPONSOR: \_\_\_\_\_ DATE: \_\_\_\_\_ \*Signature of Sponsor

acknowledges that they have read and understand this agreement and are responsible for informing their guests of the above requirements and for the conduct of their invited guests.